

**GOVT. OF ASSAM  
OFFICE OF THE HOSPITAL MANAGEMENT SOCIETY  
GAUHATI MEDICAL COLLEGE HOSPITAL, GUWAHATI-32.**

No. MCH/HMS/ARC/2016-17/170/Pt.-XXVII/9,

Dated: 12-01-2022

**NOTICE INVITING FOR TENDER**

Sealed Tenders are invited from the intending Manufacturer/producer for **supply of BMW and Solid Waste Disposable Items** at Gauhati Medical College Hospital, Guwahati.

The Tender is Two-Bid System i.e., i. Technical Bid & ii. Price Bid, to be submitted with affixed Court Fee Stamp Rs.8.25 (Rupees eight point two five paise) only (for local bidders) or IPO of Rs. 10/- (Rupees Ten) only (in case of bidders from outside of the State of Assam) in favour of the "Member Secretary, Hospital Management Society, Gauhati Medical College Hospital, Guwahati-781032.

**A. Important dates of the Tender**

Sl. No.	Scheduled	Start Date	Start Time	End Date	End Time
1.	Tender Publishing	12-01-2022	-	-	-
2.	Pre-Bid meeting	20-01-2022	02:00 PM	Office of the Superintendent, Gauhati Medical College Hospital, Guwahati-32	
3.	Bid Submission	25-01-2022	04:00 PM	29-01-2022	12:00 Noon
4.	Sample Verification (as per requirement)			29-01-2022	1:00 PM
5.	Bid Opening	31-01-2022	02:00 PM	-	-

**B. Brief Schedule**

Sl No.	Description (Name of the Tender)	Bid Security (E.M.D.) (Demand Draft)	Delivery/ Installation schedule/ Completion period	Tender fees In Rs. (Demand Draft)	Eligibility
1.	Supply of BMW and Solid Waste Disposable Items at GMCH, Guwahati.	Rs. 30,000/- (Thirty Thousand)	10 days,	Rs. 2,000/- (Two Thousand)	Manufacturer/ Producer

All other relevant information and the detailed Bid Documents are available on website [www.gmchassam.gov.in](http://www.gmchassam.gov.in) and can be viewed from 12/01/2022. Bidders may also download the bid documents from the said website or collect the same from Office of the Member Secretary, Hospital Management Society, Gauhati Medical College Hospital, Guwahati-781032 in due time.

Superintendent cum Member Secretary,  
HMS, Gauhati Medical College Hospital,  
Guwahati-32

Memo No. MCH/HMS/ARC/2016-17/170/Pt.- XXVII/9,  
Copy forwarded for information to:-

Dated: 12-01-2022

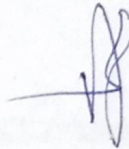
1. The Director of Medical Education, Sixmile, Khanapara, Guwahati-22
2. The Principal -cum -Chief Superintendent & Chairman, Ex. Committee, HMS, GMCH.
3. The Director of Information & Public Relation of Assam with the request to publish the Notice Inviting Tender in 2 (two) widely circulated News Papers of Assam.
4. The Additional Superintendent, GMCH, Guwahati-32
5. The Deputy Superintendent, GMCH, Guwahati-32
6. The F& AO, GMCH, Guwahati-32
7. The Notice Board, website: [www.gmchassam.gov.in](http://www.gmchassam.gov.in)
8. Office file.

Superintendent cum Member Secretary  
HMS, Gauhati Medical College Hospital,  
Guwahati-32



## CONTENTS

Sl No.	Name of Format	Numbers of Annexure
1	List of Items	Annexure-I
2	Special Technical Speciation	Annexure-II
3	Format for Technical Bid	Annexure-III
4	Document Required for Technical Bid	Annexure-IV
5	Price Bid	Annexure-V
6	Terms & Conditions	Annexure-VI
7	Application Form	Annexure-VII

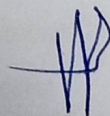


**List of Items:****Annexure I**

Sl. No.	Name of BMW management Items	Size
1	Polythene bag Blue Colour	30'x36' Inches ( per kg)
2	Polythene bag Blue Colour	20'x24' Inches ( per kg)
3	Polythene bag Red Colour	20 'x24' Inches ( per kg)
4	Polythene bag Red Colour	30'x36' Inches ( per kg)
5	Polythene bag Yellow Colour	30'x 36' Inches ( per kg)
6	Polythene bag Yellow Colour	20 'x24' Inches ( per kg)
7	Polythene bag Yellow Colour	15'x24' Inches ( per kg)
8	Polythene bag Red Colour	15'x24' Inches ( per kg)
9	<b>White Translucent Sharp Container –</b> (Puncture & leak proof, temper proof Containers)	Capacity 6 Liters (per piece)
10	<b>Blue Translucent leak proof Containers</b>	Capacity 30 Liters (per piece)
11	<b>Blue Translucent leak proof Containers</b>	Capacity 60 Liters (per piece)
Sl. No.	Name of Solid Waste Disposable Items	Size
1	Green Colour Bag	30'x36' Inches (per kg)

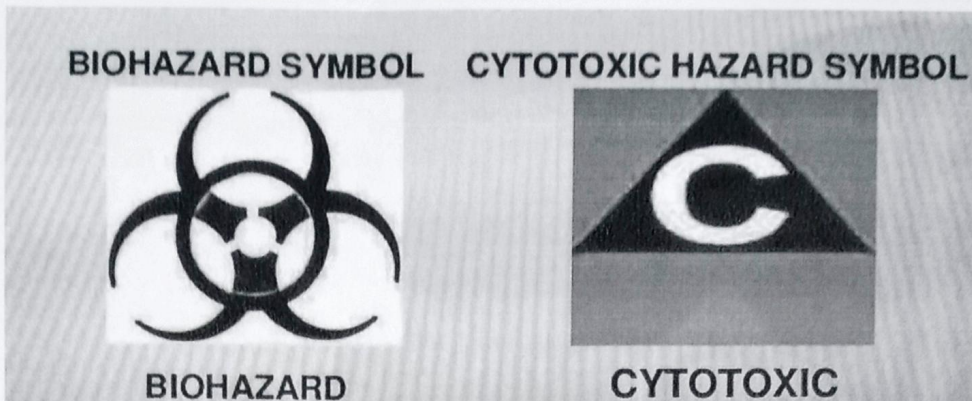
**Special Technical Speciation****Annexure II****A. Required Technical Specifications for BMW Polythene Bag:**

1. Plastic bag thickness shall be not less than 75 micron up to 31.12.2022 and thereafter the thickness of the bag shall be not less than 120 micron.
2. Different Colours bag must be made up of non chlorinated Plastic which shall be labeled as per the Schedule 1 under the provisions of the Bio-Medical waste management Rules, 2016. Certificate have to produce from “**Central Institute of Plastics Engineering and Technology, (CIPET) Guwahati**”.
3. Bag shall contain tie for knotting.
4. Plastic Bag shall be withstand temperature up to 141 degree Celsius
5. Size and colour of the bags shall be as per list of items. If there is any requirement of other sizes may be ordered during contract period.
6. Bags shall be leak proof, acid and alkali resistant, smooth surfaces, free from defects such as unevenness crease, mixture of foreign matters pin holes etc.





B. Bag & Container should have marked with the below mentioned Biohazard and Cytotoxic Symbol & Label:



Note : Label shall be non-washable and prominently visible.

TABLE FOR TRANSPORT OF BIO-MEDICAL WASTE CONTAINERS/BAGS

Day:.....Month:.....

Year:.....

Date of Generation:.....

Waste category No:	
Waste Class:	
Waste description:	
Sender's Name & Address:	Receivers Name & Address:
Phone No.	Phone No.
Contract Person:	Contract Person:
<b>In case of emergency please contact:</b>	
Name & Address:	
Phone No.	

C. Criteria for BMW Items (Bag and Containers):

1. Bidder shall be manufacturer/producer, authorized from Pollution Control Board, Assam.
2. Valid **consent to operate** certificate under the provision of "**water (Prevention and Control of Pollution) Act. 1974**" or "**Air (Prevention and Control of Pollution) Act. 1981**".

D. Required Technical Specification for Green Bag (For General Solid Waste)

- i. Bag shall be labeled as Biodegradable and Compostable
- ii. Compostable and Biodegradable certificate have to obtain from (CIPET) Guwahati.

A handwritten signature in blue ink, appearing to be 'H' or 'J' with a flourish.

**Annexure –III [Format for Technical Bid]**

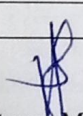
Sl No.	Name of BMW & Solid Waste Disposable items.	Size	Technical Specification (If any)

**Annexure –IV [Document required for Technical Bid]**

Sl No	Name of the Firm	Documents Required	Submitted or Not	Remarks
1	.....	1. Valid Trade License of local municipal body/GMC 2. Valid GST Registration 3. PAN Card No. 4. Copy of ITR for last 3 years i.e., 2018-19, 2019-20 & 2020-21. 5. Performance certificate (previously supplied in Govt. Institution) including copies of supply order in favour of bidder. 6. Court fees of Rs. 8.25 7. EMD amounting to Rs. 30,000.00 (Demand Draft) 8. Tender fee Rs. 2,000.00 (Demand Draft) 9. Bidder shall be manufacturer/ producer, authorised from Pollution Control Board, Assam- relevant document have to submit. 10. Valid consent to operate certificate under the provision of “water (Prevention and Control of Pollution) Act. 1974” or “Air (Prevention and Control of Pollution) Act. 1981”. 11. Compostable and Biodegradable certificate form “CIPET” Guwahati. 12. A notarized undertaking to the effect that the company /firm /distributor is not blacklisted. 13. Dully filled up Application Form- <b>Annexure VII.</b>		

**Annexure –V [Format for Price Bid]**

Sl No.	Name of BMW & Solid Waste Disposable items.	Size	Rate (Exclusive of GST)	Rate of GST (%)	Total Amount (Inclusive of GST)

  
 Superintendent cum Member Secretary  
 HMS, Gauhati Medical College Hospital,  
 Guwahati-32



**Terms & Conditions as follows:**

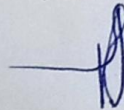
**For supply of supply of BMW and Solid Waste Disposable Items at Gauhati Medical College Hospital, Guwahati.**

1. The envelope containing the tender as well as subsequent communications should be addressed and delivered to :

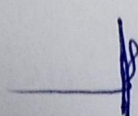
**The Superintendent cum Member Secretary,  
HMS, Gauhati Medical College Hospital,  
Guwahati-781032**

All communications must be addressed to the officer named above by title only and not by name.

2. Copy of Registration certificate, a copy of GST number along with latest income tax clearance certificate should be attached with the technical bid.
3. Conditionals & telegraphic tenders shall not be accepted at any cost.
4. An undertaking shall be attached with the tender documents that the company/firm /distributor is not blacklisted.
5. The rates should be quoted at exclusive of GST mentioning the rate of GST.
6. All tenders/quotations will be deemed to be for F.O.R. (Free on Road) destination at Gauhati Medical College Hospital, Guwahati including packing forwarding and insurance charges and not be ex-work, ex-godown, ex-miles etc.
7. A person signing the tender form or any other document forming the part of the contract on behalf of another shall be deemed to warranty that he has the authority to bind such document and if on the enquiry it appears that the person so signing had no authority to do so, the purchaser may without prejudice to other civil and criminal remedies against the contract, hold the signatory liable for all costs and damages and forfeit earnest money.
8. The tenders must be submitted in two parts (i) Technical bid (ii) Financial bid separately. All documents required as per terms and conditions should be enclosed with technical bid only. Bid Documents not received in specified manner will be rejected.
9. **Bid Guarantee and Security:**
  - (a) The tender must be accompanied with refundable earnest money (EMD) of **Rs. 30,000/-** (Rupees Thirty Thousand) only in a lump sum amount in the form of Demand Draft receipt in favour of "**Member Secretary, Hospital Management Society, Gauhati Medical College Hospital, Guwahati**". Earnest money in other form will not be accepted. Bids not accompanied by earnest money as stated above or less than the amount stipulated above shall be summarily rejected.
  - (b) Earnest money /security deposit any other sums of the Tenders lying with the Gauhati Medical College Hospital, Guwahati in connection with any other tender /case will not be considered against this tender.
  - (c) The tender must be accompanied with Tender Fee of **Rs. 2,000/-** (Rupees Two Thousand) only through in the form of Demand Draft in favour of the "**Member Secretary, Hospital Management Society, Gauhati Medical College Hospital, Guwahati**".
  - (d) The successful bidder shall be required to furnish Performance Security of **Rs. 30,000/-** (Rupees Thirty Thousand) only by the firm in the form of fixed deposit/Bank Guarantee in favour of the **Member Secretary, Hospital Management Society, GMCH**. The performance security will be forfeited on the gross violations of tender norms by the successful bidders.
  - (e) Performance security is compulsory and will have to be deposited by each successful bidder.



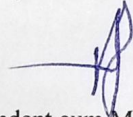


- (f) Earnest money deposited by unsuccessful bidder will be refunded after completion of performance security.
- (g) In case the successful bidder is found in breach of any condition/tender at any stage, legal action as per rules/law shall be forfeited after giving proper opportunity through show cause notice.
10. In case where full specifications are not incorporated in the inquiry or where alternative specification required for by the suppliers own specifications should be stated in full for the articles quoted for. Any illustrative literature available duly stamped and signed should also be accompanied with tender otherwise the tenders shall not be accepted.
11. The maximum delivery period from the date of placing the order should be specified. There after this institute will be forced to charge 5% of the cost of items per week as penalty till receipt of the materials.
12. All quotation /tenders should be deemed valid for at least one year from the date of opening of Price bid of the tenders. However, the same can be extended on the mutually agreed terms of both the parties for another period of 01 year or till the finalization of new tender whichever is earlier.
13. The inspection for the goods will be carried out by the consignee at destination & rejected goods will have to be removed by you within 10 days of dispatch of advice from the undersigned failing which goods will live at your own risk (i) the rejected goods must be replaced by you within 15 days of the dispatch by consignee of registered notice intimating that goods have been rejected failing which the consignee will make risk purchase without any further reference to you (ii) If you claim that the goods supplied by you are strictly accordingly to the approved samples you may file the appeal with the Chairman where such appeal has been field the consignee with holding the goods with him till the final decision of Chairman Purchase Committee.
14. The supply must be completed satisfactorily within the stipulated period, failing which the Store Purchase Officer/Chairman purchase committee reserve the right to purchase or allow the indenting officer to purchase goods at their risk provided that where goods were not supplied accordingly to the master pattern & not in accordance of the demand the indenting officer decides to retain the inferior goods.
15. The materials shall not be considered delivered until it is approved & received by the competent authority as defined from time to time by the purchase committee.
16. The rates shall not be finalized after exhibiting/demonstration of the materials, if required by the Technical Scrutiny Committee/Purchase Committee; the rate shall be finalized after opening of the financial bid.
17. The Bidder should mention the standard warranty period for the items quoted by him which will be accountable in technical evaluation of the bidder
18. If the price of the contracted articles is/are controlled by the Govt. the payment will in no case be allowed at higher rate than the quoted.
19. The quantity can be increased or decreased or all together abandoned as per the changed requirement of the department as well as availability of the funds.
20. Undersigned reserves the right to reject any or all the tenders without assigning any reasons. GMCH does not pledge itself to accept the lowest or any other tender and reserve to itself the right of acceptance of the sole or any part of the tender or portion of the quantity offered and the Tenders shall be required to supply the same at rate quoted.
21. All mandatory Govt. levies and taxes should be shown separately in whole rupees along with the rates of the items. In case not shown separately, the same shall be treated included in the cost of material.
- 



- (2)
22. All disputes are subject to the jurisdiction of courts in Guwahati and agreement will be governed by and be construed in accordance with the laws of India.
  23. **Payment Schedule:** Payment will be released after receipt of the certificate from the concerned department that the items/materials supplied by the firm is fully upto their satisfaction and according their specifications and subject to availability of fund.
  24. Quote the net price after discount, if any
  25. No revision of rate (On higher size) will be accepted during contract period.
  26. No payment will be made for unsatisfactory supply.
  27. Supply should be made in full order and shortage will be procured on the risk & cost of the supplier.
  28. The L1 bidder shall have to sign an agreement with the Hospital authority.
  29. While submitting the tender document the tender should specifically sign on each page of tender document.
  30. Photocopy of the price list and price in spiral binding will not be accepted.
  31. Authorization Certificate from the Principal is mandatory of the Rate Contract proposal is submitted by authorized stockiest/dealers.
  32. Interested Firms/Parties will have to submit unconditional acceptances to the above terms and conditions at the time of submission of the quotation on the letter head of the firm.
  33. The bidders who does not fulfill any of the above conditions and incomplete tenders are liable to be summarily rejected at the risk and cost of the bidder only and any further correspondence in this regard will not be entertained.
  34. The Hospital authority reserve to impose any other condition for regulating the contract in the public interest.

**Note:** Tenders must go through these terms and conditions very carefully and put his signature in token of acceptance of these terms and conditions. It is also made clear that no re-presentation shall be considered after opening the financial bids except requiring any information by this office.

  
Superintendent cum Member Secretary,  
HMS, Gauhati Medical College Hospital  
Guwahati – 32



# Application Form

## Annexure VII

Application form for entering into rate contract for supply of BMW and Solid Waste Disposable Items at Gauhati Medical College Hospital, Guwahati.

- Annual turnover for the Financial Year 2018-19, 2019-20 & 2020-21 (supporting document should have enclosed)
  - Annual business volume with other institute :.....
  - Whether the firm is registered under company Act 1956.....
  - If yes, enclose certified copies :.....
  - In case firm is registered with other Govt. Deptt./Agency, the No.....
  - Same may be stated with documentary evidence.....
  - (a) Certified copies of GST registration .....  
Regn. No. TIN No. with date of validity.
  - 1. (a) Income Tax PAN No .....PAN No.....  
(in the name of firm /company & not individual)  
(b) Latest copy of Return filed with Income Tax Department.....
  - 3. Whether latest printed manufactures price list is enclosed:.....
  - 4. State whether you have been currently banned/blacklisted by any.....  
Ministry /Deptt. of Central Govt. or any.....  
State Govt. If so give details.....
  - 5. Bank details for e-payment:
    - (a) Bank A/C No :.....
    - (b) Bank Name :.....
    - (c) Branch Name :.....
    - (d) IFSC Code :.....
    - (e) Other details :.....
  - 6. In case you wish to enter into rate contract for imported goods, please furnish details as given below along with original latest printed catalogue:
- | Name of the reputed Companies/ Principals/ Manufacturers | Brand/Make of the goods | Date acquiring Dealership | Date of expiry Dealership | Prices in Indian Rupees | Whether Certified copy Dealership enclosed (Say Yes/No) |
|--|-------------------------|---------------------------|---------------------------|-------------------------|---|
|  |                         |                           |                           |                         |   |
- 7. Name & Address of authorized /valid dealers for :
  - 8. Trade Discount along with certificate.....  
of not giving higher discount to any .....  
Other Department in India
  - 9. Any other information vital for entering.....  
Into rate contract.....

**Signature:**

**Name of Company/Firm Complete Address.**

