

**GOVERNMENT OF ASSAM
OFFICE OF THE HOSPITAL MANAGEMENT SOCIETY
GAUHATI MEDICAL COLLEGE HOSPITAL::GUWAHATI-32**

No. MCH/HMS/2022/273/9,

Dated: 28/09/2022

NOTICE INVITING FOR TENDER

Sealed Tenders are invited from the intending Supplier/Manufacturer/Accredited Dealers for **supply of IUI Equipments and Disposables in the department of O & G, HMS, GMCH, Guwahati.**
The tenders must be submitted in the drop box in two parts (i) Technical bid (ii) Financial bid separately in a big sealed envelope.

The Technical Bid to be submitted with affixing Court Fee Stamp of Rs.8.25 (Rupees eight point two five paisa) only (for local bidders) or IPO of Rs. 10/- (Rupees Ten) only (in case of bidders from outside of the State of Assam) in favour of the **"Member Secretary, Hospital Management Society, Gauhati Medical College Hospital, Guwahati-781032.**

Important dates of the Tender

1. Schedule A

Sl. No.	Scheduled	Start Date	Start Time	End Date	End Time
1.	Tender Publishing	29/09/2022		14/10/2022	12:00 Noon
3.	Pre-Bid meeting	07/10/2022	3:00 PM	Office of the Superintendent, Gauhati Medical College Hospital, Guwahati-32	
4.	Bid Submission	10/10/2022	1:00 PM		
5.	Bid Opening	15/10/2022	3:00 PM		
				14/10/2022	12:00 Noon

2. Schedule B

Sl No.	Bid Security (E.M.D.)	Delivery/ Installation schedule	Tender fees in Rs.	Eligibility
1.	30,000.00	72 Hours	Rs.2,000/-	Manufacturer/ Accredited Dealer

All other relevant information and the detailed Bid Documents are available in website www.gmchassam.gov.in or can be collected from the Office of the Superintendent, Gauhati Medical College Hospital, Guwahati-32 during office hours. The Superintendent cum Member Secretary reserve the right to reject all or any tender without assigning any reason and is not bound to accept the lowest rate.


Superintendent cum Member Secretary
HMS, Gauhati Medical College Hospital
Guwahati-32

Memo No. MCH/HMS/2022/273/9-A

Dated: 28/09/2022

Copy forwarded for information to:-

1. The Director of Medical Education, Sixmile, Khanapara, Guwahati-22
2. The Principal cum Chief Superintendent & Chairman Ex. Committee, HMS, GMCH, Guwahati-32.
3. The Director of Information & Public Relation of Assam with the request to publish the Notice Inviting Tender in 2 (two) widely circulate News Papers of Assam.
4. The Prof. & HOD, O &G, GMCH, Guwahati-32
5. The Deputy Superintendent, GMCH, Guwahati-32
6. The Financial Advisor, GMCH, Guwahati-32
7. Notice Board, website: www.gmchassam.gov.in
8. Office file.


Superintendent cum Member Secretary
HMS, Gauhati Medical College Hospital
Guwahati-32

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Annexure-I

List of Items with Specifications

Sl No.	IUI Equipment Description (Per Pc.)
1	Vertical Laminar Flow 3 X 2 ft with heating stage with Camera, Monitor and Software for andrology Room (Supraclean preferred)
2	Digital Heating Block/ Test Tube Warmer
3	Magnus Binocular Medical Microscope MLXB
4	Remi Digital Centrifuge 8C
5	Non CO2 incubator 18" X 18"
6	Neubauer Chamber
7	Cell Frost Drug Fridge Big Size for Drugs
	Diposable Items (Per Pc.)
1	Media- DQ & Sperm wash (Genesis Lab/ APS) single dose kit
2	Pipette- Falcon/ Tarsons (3rd)
3	IUI Cannula- Wallace/ Allwyn IUI Curved Cannula
4	Conical Tube- 14ml Falcon/ Tarsons
5	Semen Collection Containers- Falcon Sterile Containers
6	Syringe- 1 ml BD
7	Non-Powdered Gloves (Royal Blue Nitrile)

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Annexure –II [Format for Technical Bid]

Sl No.	List of Items with Specification in Per Pc.	Make Model	Technical Specification (If any)

Annexure –III [Document required for Technical Bid]

Sl No	Documents Required	Submitted or Not	Remarks
1	1. Valid Trade License of Municipal Body/GMC/GP 2. Valid GST Registration. 3. Copy of PAN Card. 4. Authorization Certificate from reputed company/manufacturer. 5. Copy of ITR for last 2 Financial Assessment years (i.e. 2018-19, 2019-20 & 2020-21) 6. Court Fee Stamp of Rs.8.25 (Rupees eight point two five paisa) only (for local bidders) or IPO of Rs. 10/- (Rupees Ten) only (in case of bidders from outside of the State of Assam) 7. EMD amounting to Rs. 30,000.00 (Thirty Thousand) only through Demand Draft. Original Copy of Demand Draft should be enclosed with the technical bid 8. Copy of transaction receipt of Tender Fee of Rs. 2000.00 (Two Thousand) only through Demand Draft. 9. An undertaking to the effect that the company /firm /distributor is not blacklisted.		

Annexure –IV [Format for Price Bid]

Sl No.	List of Items with Specification in Per Pc.	Basic Rate in per unit (in Rs.)	Rate of GST (%) in per unit (in Rs.)	Total Amount inclusive of GST in per unit (in Rs.)


 Superintendent cum Member Secretary,
 HMS, Gauhati Medical College Hospital,
 Guwahati-32

Terms & Conditions as follows:**Supply of IUI equipments and Disposables in the department of O & G, HMS, GMCH, Guwahati.**

1. The envelope containing the tender as well as subsequent communications should be addressed and delivered to :

**The Superintendent cum Member Secretary, HMS,
Gauhati Medical College Hospital,
Guwahati-781032**

All communications must be addressed to the officer named above by title only and not by name.

2. Copy of Registration certificate, a copy of GST number along with last three Assessment Years (i.e. 2018-19, 2019-20 & 2020-21) income tax clearance certificate should be attached with the technical bid.
3. Conditionals & telegraphic tenders shall not be accepted at any cost.
4. An undertaking to the effect that the company /firm /distributor is not blacklisted should be attached with the tender.
5. The rates should be quoted at inclusive of GST mentioning the rate of GST. All tenders/quotations will be deemed to be for F.O.R. (Free on Road) destination at Gauhati Medical College Hospital, Guwahati including packing forwarding and insurance charges and not be ex-work, ex-godown, ex-miles etc.
6. A person signing the tender form or any other document forming the part of the contract on behalf of another shall be deemed to warranty that he has the authority to bind such other and if on the enquiry it appears that the person so signing had no authority to do so, the purchaser may without prejudice to other civil and criminal remedies against the contract, hold the signatory liable for all costs and damages and forfeit earnest money.
7. The tender documents must be submitted in the drop box in two parts (i) Technical bid (ii) financial bid separately in a big sealed envelope. Hard Copy of the Technical Bid along with original copy of Demand Draft for both EMD and Tender Fees must be submitted in the Tender Box in due time period. All documents required as per terms and conditions should be enclosed with technical bid only. Tenders not received in specified manner will be rejected.
8. Bid Guarantee and Security
 - (a) The tender must be accompanied with refundable earnest money of **Rs. 30,000/- (Rupees Thirty Thousand)** only through Demand Draft in a lump sum amount in favour of the **"Member Secretary, Hospital Management Society, Gauhati Medical College Hospital, Guwahati"**. Bids not accompanied by earnest money as stated above or less than the amount stipulated above shall be summarily rejected. Original copy of Demand Draft for EMD payment should be enclosed with the technical bid.
 - (b) The tender must be accompanied with Tender fee of **Rs. 2,000/- (Rupees Two Thousand)** only through Demand Draft. Copy of payment transaction receipt should be enclosed with the technical bid.
 - (c) Earnest money /security deposit any other sums of the Tenders lying with the Gauhati Medical College Hospital, Guwahati in connection with any other tender /case will not be considered against this tender.
 - (d) The successful bidder shall be required to furnish performance Security of **Rs. 30, 000/- (Rupees thirty thousand)** only by the firm in the form of fixed deposit Receipt duly

4)
hypothecated in favour of Member Secretary, HMS, GMCH. The performance security will be forfeited on the gross violations of tender norms by the successful bidders.

- (c) Performance security is compulsory and will have to be deposited by each successful bidder.
- (f) Earnest money deposited by unsuccessful bidder will be refunded after completion of performance security.
- (g) In case the successful bidder is found in breach of any condition/tender at any stage, legal action as per rules/law shall be forfeited after giving proper opportunity through show cause notice.
9. In case where full specification are not incorporated in the inquiry or where alternative specification required for by the suppliers own specifications should be stated in full for the articles quoted for. Any illustrative literature available duly stamped and signed should also be accompanied with tender. For such conditional tender, the decision of the hospital authority in this regard (accept or reject) shall be final and binding on all.
10. The maximum delivery period from the date of placing the order should be specified. There after this institute will be forced to charge 5% of the cost of items per week as penalty till receipt of the materials.
11. All quotation /tenders should be deemed till **31st March, 2023** or till the finalization of new tender whichever is earlier subject sole discretion of authority of GMCH.
12. Any request for increase in the approved rates will not be entertained for any reason for the contract period for any reason and the items required to be supplied by the contractor should strictly be in accordance with the sample approved.
13. The inspection for the goods will be carried out by the consignee at destination & rejected goods will have to be removed by you within 10 days of dispatch of advice from the undersigned failing which goods will live at your own risk (i) the rejected goods must be replaced by you **within 10 days of the dispatch** by consignee of registered notice intimating that goods have been rejected failing which the consignee will make risk purchase without any further reference to you (ii) If you claim that the goods supplied by you are strictly accordingly to the approved samples you may file the appeal with the Chairman where such appeal has been field the consignee with holding the goods with him till the final decision of Chairman Purchase Committee.
14. The supply must be completed satisfactory within the stipulated period, failing which the Store Purchase Officer/Chairman purchase committee reserve the right to purchase or allow the indenting officer to purchase goods at their risk provided that where goods were not supplied accordingly to the master pattern & not in accordance of the demand the indenting officer decides to retain the inferior goods.
15. The materials shall not be considered delivered until it is approved & received by the competent authority as defined from time to time by the purchase committee.
16. The rates shall not be finalized after exhibiting /demonstration of the materials, if required by the Technical Scrutiny Committee/Purchase Committee.
17. The Hospital authority reserves the right to reject any or all the bids or part or not to award the contract to the lowest bidder considering the samples. The decision of the hospital authority in this regard shall be final and binding on all.
18. If the price of the contracted articles is /are controlled by the Govt. the payment will in no case be allowed at higher rate than the quoted.
19. The quantity can be increased or decreased or all together abandoned as per the charged requirement of the department as well as availability of the funds.



20. Undersigned reserve the right to reject any or all the tenders without assigning any reasons.

GMCH does not pledge itself to accept the lowest or any other tender and reserve to itself the right of acceptance of the sole or any part of the tender or portion of the quantity offered and the Tenders shall be required to supply the same at rate quoted.

21. **Payment Schedule** : Payment will be made after receipt of the bill containing certificate from the concerned department that the items/materials has been supplied by the firm is fully up to their satisfaction and according their specifications and subject to availability of fund.

22. TDS and other applicable taxes as per prevailing rates will be deducted at the time of making the payments.

23. No advance payment will be made any case.

24. Supply be made from the latest batch of production with the maximum lift period & original packing.

25. No revision is rate (On higher size) will not be accepted during the contract period.

26. No payment will be made for unsatisfactory supply.

27. Supply should be made in full the order and shortage will be procured on the Wisk & cost of the supplier.

28. Supply order will be placed at time to time according to requirement. The items are to be supplied at the site.

29. In case a proposal is accepted the firm shall sign an agreement with the while entry is to the rate contract.

30. While submitting the tender document the tender should specifically sign on each page of tender document.

31. The Hospital authority reserve to impose any other condition for regulating the contract in the public interest.

32. All disputes are subject to the jurisdiction of courts in Guwahati and agreement will be governed by and be construed in accordance with the laws of India.

33. **Interested Firms/Parties will have to submit unconditional acceptances to the above terms and conditions at the time of submission of the quotation on the letter head of the firm.**

34. The bidders who does not fulfill any of the above conditions and incomplete tenders are liable to be summarily rejected at the risk and cost of the bidder only and any further correspondence in this regard will not be entertained.

Note: Tenders must go through these and conditions very carefully and put his signature in token of acceptance of these terms and conditions. It is also made clear that no re-presentation shall be considered after operating the financial bids except requiring any information by this office.

Superintendent cum Member Secretary,
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